# Gradebook Navigation for Elementary Families (Kindergarten to Grade 5)

Parents of elementary students can access attendance daily and the Elementary Progress Reports at the end of each semester in Gradebook. Additionally, if their elementary teacher is entering individual assignments, that progress can be viewed as well.
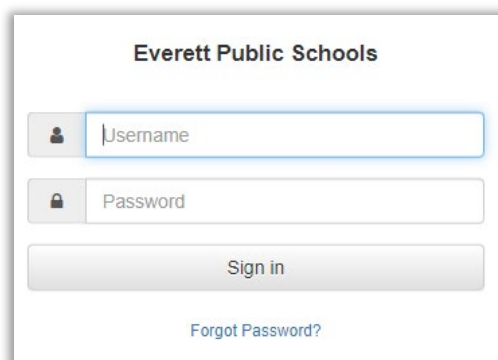
To sign into Gradebook, go to the Everett Public Schools' website: https://www.everettsd.org/ and click on the **A+ Grades** tab. Click on the "EPS Gradebook" icon to see more information on Gradebook.
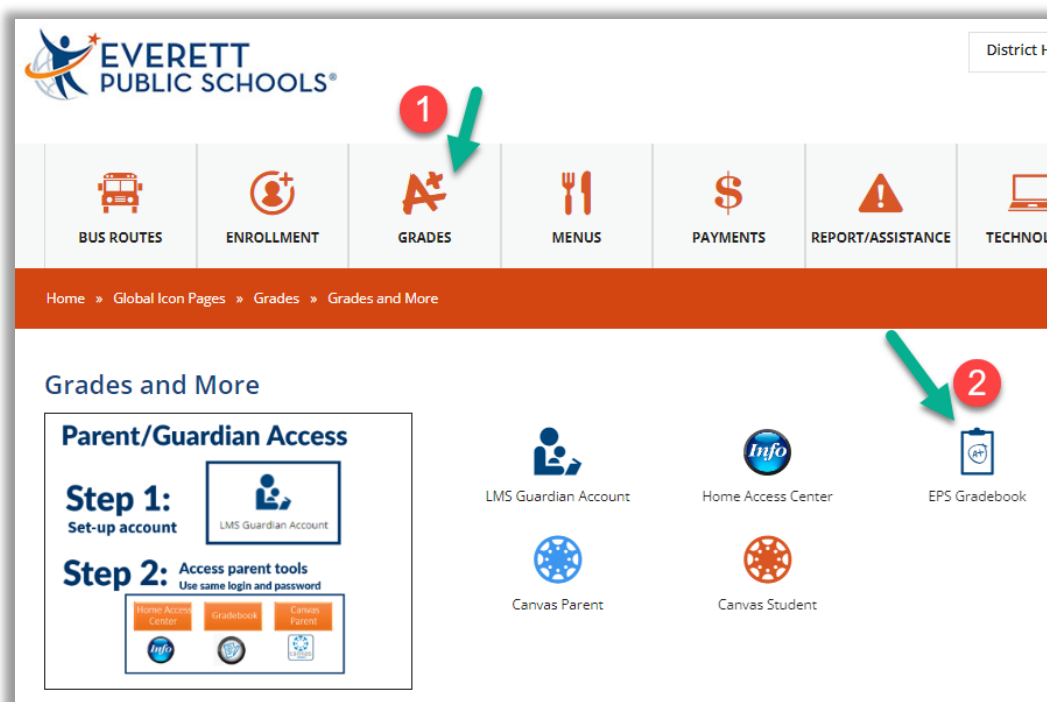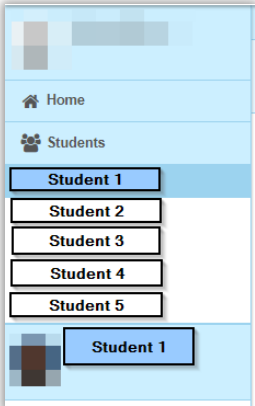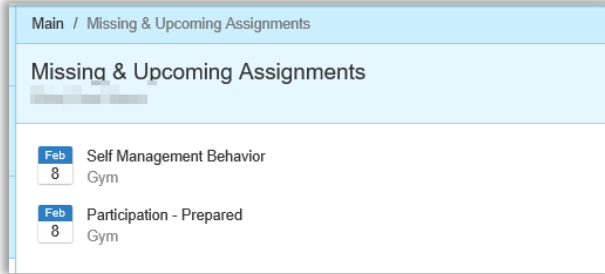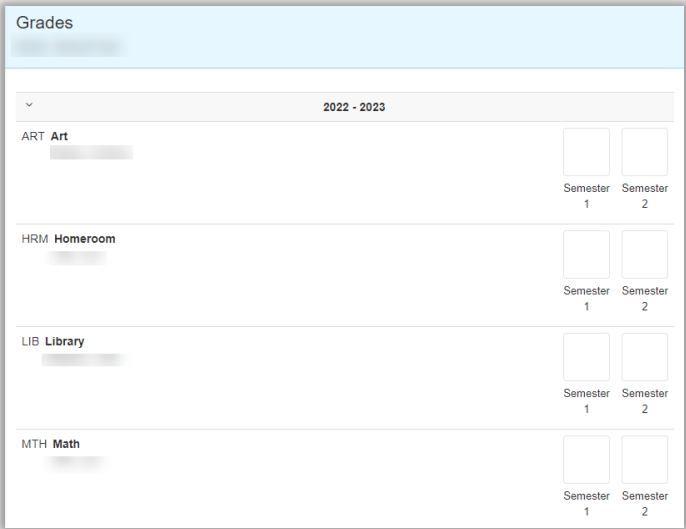

Click on the Report Card icon to log in to Gradebook.

Students will log in using their computer/Chromebook account.

Parents will log in using the same account for Gradebook and Canvas Parent websites. Parent/guardian username is traditionally your first initial, period, last name such as J.Doe for John Doe. If you do not know your parent/guardian username and password, please see this link for further instructions.

Once logged in, you will see the following menu options.

Students menu –If you are a student, you will only see your own information. If you are a parent and you have more than student in our district, you will see them in a list on the left. Clicking the student's name will toggle the information to that specific student. If using a mobile device, you may need to go to the triple bar menu icon to see the menus. 	
Missing and Upcoming Assignments menu – provides a list of missing and upcoming assignments.	
Grades menu – This menu option contains information on assignments, learning standards, attendance and a narrative for the course.	

1. **GB Assignments tab:** This tab will show the assignments, the maximum standard score allowed, the student's progress score for each standard.

2. **Learning Standards tab:** This tab will show the overall progress in each learning standard. Expand the learning standard to see which assignments are linked this standard.

3. **Attendance tab –** This tab provides attendance information. Red and yellow colors indicate an attendance has been entered. Clicking on the colored date in the calendar view will take you to the absence detail for that date.
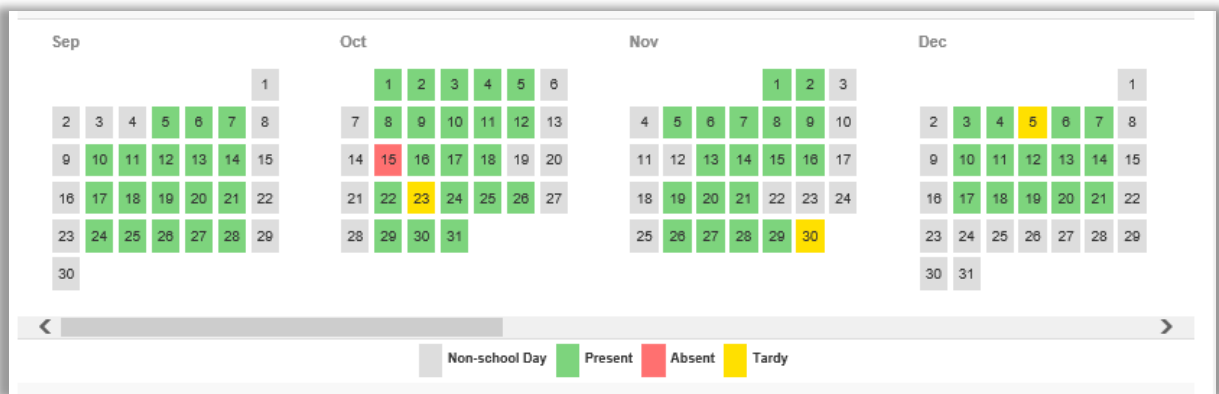
4. **Narrative tab –** Teachers can use this section to inform the guardians the type of content that may be covered in the course over the school year. Often this section is not used since teachers may communicate this information to parents in other methods such as a parent letter, information during Curriculum Night or a course syllabus.

Schedule menu – provides a list of classes scheduled for the current semester. Guardians can click the icon to email the teacher.	

Sem 1 or 2 Elementary Progress Report (EPR) menu
Click here to download a copy of the EPR.

Notifications menu - Enables the ability to subscribe to a weekly email alert for missing assignments each semester. You must have an email on file at the school to use this option.

Click on "**Save**" button when done to keep your changes.

Options menu – This menu option enables guardians to view their profile details.	Profile Details Contact Information **Name:** [redacted] Notifications **Subscriptions:** Edit Phone Number(s) **Home:** (425) [redacted] **Work:** (425) [redacted] Email Address(es) **Other:** [redacted]@hotmail.com

Updated: April 6, 2023